



Guidelines for Donations and Sponsorships

A Tradition of Community Support

Interstate Telecommunications Cooperative (ITC) and its subsidiary companies, take great pride in supporting community needs throughout their service area. For more than 50 years, ITC has participated in and financially assisted with community projects, school activities, youth sports, local government, and other non-profit group activities. In addition, the Board of Directors recognizes the importance of giving back to the communities served. Thousands of dollars have been allocated to student scholarships and economic development activities throughout the region.

Who May Apply

Community funding is intended to provide capital improvement dollars for organizations that have committed to provide a community improvement. The funds are to assist organizations that either do not have access to tax revenues or who have chosen not to use tax revenues. This funding is not intended to supplement tax revenues and thereby enable a taxing entity to fund part of the capital structure with tax dollars and part with donations. Eligible entities could include hospitals, long term care facilities, libraries, parks, recreation areas, service clubs, 4-H clubs, Boy Scouts, Girl Scouts, etc. All of the dollars that are donated must be used for facilities that are public or non-profit in nature. Funds are not to be approved for service clubs, 4-H Clubs, Boy Scouts, Girl Scouts, etc. for the purpose of scholarships, trips, banquets, etc. or for donations to private individuals, companies, corporations, etc.

Contributions are not generally given for sole sponsorships of amateur or professional sports teams; travel or travel-related expenses; to individuals; to organizations based outside the companies service areas; to organizations of primarily religious or political focus, including campaigns for elections, or in support of elected officials for any reason at any level - local, state, or federal; or organizations that discriminate on the basis of age, sex, race, color, national origin, religion, or creed.

In addition, requests that do not meet the above criteria will be reviewed by the General Manager and the ITC Board of Directors/Public Relations Committee to determine the merit of each request.

How to Apply

Complete an ITC Donation/Sponsorship Application. Phone or walk-in requests will no longer be accepted. All requests and applications for funds should be directed to:

ITC
312 4th Street West
Clear Lake, SD 57226

Requests will be reviewed by Management/Board of Directors at their regularly scheduled monthly Board meeting. If approved, a check will be issued by the 15th of that month.

ITC Donation/Sponsorship Application

(Please type or print legibly)

Date of Application: _____ Deadline for Response: _____

Date(s) of Event and Location: _____ Type of Event: _____

Name of Organization: _____

Address: _____

Contact Name and Title: _____

Contact Phone Number (s): _____

Type of Request: Cash Amount (be specific): _____

Goods or Services Description: _____

Has ITC participated with your organization or program in that past year? _____

Give a brief description of your organization or event: _____

Explain how donation/sponsorship will be used and who will benefit from the funds: _____

Will ITC have exclusivity in the program or event? _____

If not, what other businesses or organizations participate in the event or program? _____

How will ITC be recognized for its participation? _____

FOR USE BY ITC

Approval by ITC _____ Date: _____

Invoice or statement received? _____ Date: _____

Check request prepared: _____ Date: _____

Special Instructions: _____